

Anchors Quick Reference Guide to Fuel Assistance Documentation*

- Photo ID from Head of Household
- Proof of citizenship such as passport or birth certificate
- A bill containing homeowner's name and **street address**
- Most recent Ever Source bill
- Most recent utility bill associated with heat
- Most recent utility bill for secondary heating source, if applicable
- If a tenant: Proof of tenancy through copy of lease or receipts from three months rent
- If a home owner: Mortgage statement and homeowner's insurance statement
- Social Security Statement
- W-2s, 1099s
- Most current tax returns (applicants applying in April will need previous year's tax return)
- If person has ever received unemployment while on fuel assistance, a document from unemployment giving current status

*additional documents may be needed under certain circumstances